



# THE PLANTATION CORPORATION OF KERALA LTD.

(A GOVERNMENT OF KERALA UNDERTAKING)

An ISO 9001-2015 certified company

REGISTERED OFFICE: KOTTAYAM - 686 004

## TENDER CONDITIONS FOR THE SUPPLY OF LOW DENSITY POLYTHENE FILM FOR THE FINANCIAL YEAR 2022-23

PSE/2022-23/475

24.11.2021

E-Tenders are invited for the supply of **LOW DENSITY POLYTHENE FILM-4800 rolls (38400 Kgs. Approx.)** for the purpose of integrated activity of agricultural operation of the company and its agricultural produce of rubber, subject to the following terms & conditions.

- 1) The tender should accompany Earnest Money Deposit equivalent to 1% of the amount quoted for the total cost of materials to be supplied.
- 2) The quantity mentioned in the schedule is only approximate and the supplier will have to supply the entire quantity mentioned in the Purchase Orders and will have to be supplied within the period stipulated therein.
- 3) The rate to be quoted by the tenderer should be for the supply to all the units as shown in the Schedule as per the direction of unit head concerned. The rate should include **all taxes, duties, cesses, loading and unloading charges and transportation charges** for the supply of the items at the various places as per the direction of each units-in-charge. The rate should be firm till the supplies are over. No price variation clause will be entertained. The conditions printed or otherwise added to the tender will not be binding on the Corporation.
- 4) Time is the essence of the contract. The Supplier should supply the quantity and quality as per each purchase order as well as the entire material (full quantity) within the time limit stipulated in the purchase order.
- 5) The time for supply of the materials should be strictly adhered to. No extension of time will be allowed in the ordinary courses. For delayed supply, if any, penalty at the rate of ½ % of the cost of the material to be supplied will be realized for every seven days or part thereof upto a period of one month maximum. Thereafter the supply is not effected/completed Corporation is at liberty to cancel the agreement and also to make re-arrangement for the supply of the item at the risk and cost of the Supplier and Corporation is also reserve the authority to forfeit the amount remitted by Supplier.
- 6) Conditions other than mentioned in the tender conditions published by the corporation are not binding / acceptable. **The rate shown in the BOQ which is inclusive of all charges, is final.** No additions / deletion in tender conditions / rate will be accepted.
- 7) Supply of the material should be made strictly as per requirement. If the supplied materials does not conform to the requirement, such part of the material received will be rejected. The resultant losses and expenses thus sustained to the Corporation will be realized from the tenderer. The decision of the Managing Director in this regard will be final.
- 8) **Samples with test report of the materials from Rubber Board/Recognized laboratory of Agricultural Department, Govt. of Kerala should be produced on or before the due date and time of the tender wherever it is required in the Schedule.** The value of the

sample, if any, can be claimed by the tenderer along with the cost of the supply of the material. If samples are not submitted within due date of the tender, the tender will not be considered for further evaluation.

- 9) If the tenderer withdraws from their offer before the expiry period of supply, the Corporation will have has liberty to cancel the agreement and to forfeit the security deposit and EMD and also to arrange purchase of the items not supplied as a whole or part thereof at any rate from anywhere else and the losses and expenses incurred on this account will be realized from the tenderer, apart from blacklisting the tenderer from participating in future tenders.
- 10) The acceptance of the tender rests with the Managing Director who does not bind himself to accept the lowest rate or any other rate. But the tenderers on their part should be prepared to carry out such portion of the supplies included in their tenders as may be allotted to him as per the purchase order.
- 11) Communication of acceptance of the offer normally constitutes a concluded contract. Nevertheless the successful tenderer shall also execute an agreement. A security deposit equivalent to 5% of the contract amount (including EMD) should be made before executing the agreement.
- 12) The Supplier shall not assign, make over, underlet or sublet the Contract to any person or firm.
- 13) In case the Supplier fails to supply the entire quantity of the material or after having supplied part of the quantity, fails to fulfill the contract in full, all or any of the material not supplied, the Corporation has authority to cancel the agreement and to forfeit the security deposit and may, at the discretion of the Managing Director, be purchased by means of another tender / quotation or by negotiation or from the next highest tenderers, and the resultant loss, if any, sustained to the Corporation together with such amount as may be fixed by the Managing Director towards the cost of damages be realised from the defaulting Supplier. Even in the case where no alternate purchases are arranged for the materials not supplied, the Security Deposit of the Supplier can be forfeited. The supplier who failed to fulfill the contract obligation is liable to be blacklisted from participating in future tenders.
- 14) All payments to the Supplier will be made by cheque or through RTGS, and such payment will be effected after deducting service charges if any, from the party. No advance payment or part payment will be made unless it is specified in the Purchase Order. The Supplier will send the original invoice to the estate concerned with copy to the Head Office. Payment will be effected after getting the original invoice, Store Receipt Note and satisfactory report from units concerned and scrutiny of bills.
- 15) The provisions relating to deduction of TDS on purchase of goods under section 194Q and other provisions if any related to taxes will also be applicable.
- 16) The following certificate is to be furnished in the invoices.

“Certified that the goods on which Goods & Service Tax has been charged have not been exempted under the Goods & Service Tax Act or the Rules made thereunder and the charges on account of Tax on these goods are correct under the provisions of the relevant Act or the Rules made thereunder. Certified further that we .....

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..... (address) are registered as dealers in the State of .....  
under GST Registration No..... for the purpose.”

- 17) The EMD and Security Deposit (rounded to the nearest hundred rupee) should be in the form of Demand Draft drawn in favour of the **Plantation Corporation of Kerala Ltd.**, payable at **Kottayam** only.
- 18) The EMD of the unsuccessful tenderers will be refunded within 30 days of the finalization of the tender. The Security Deposit of the Supplier will be refunded within 60 days of the completion of the contract.
- 19) No interest will be given for EMD / Security Deposit.
- 20) In case any difference or dispute arises in connection with the contract, all legal proceedings relating to the matter shall be instituted in the Courts at Kottayam Jurisdiction only.
- 21) The Corporation will have the discretion to distribute the quantity among two or more suppliers, if so found necessary.
- 22) Corporation have right and unrestricted liberty to postpone, with hold, and/or cancel the tender and contract without assigning any reason. In the event of such cancellation, Supplier has no right to claim any compensation for the action taken by the Corporation.
- 23) **The cost of tender form for polythene film is Rs.7900/- (including GST)** and should be submitted through online link in the website while submitting the tender. Otherwise tender will not be valid and hence will not be considered.

24) The location and address of the Units to which the supplies are to be effected are shown below:

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|--------------------------|---|---|
| a. Kodumon Estate        | } | Plantation Corporation of Kerala Ltd.,<br>Nedumoncavu. P.O, Via-Koodal,<br>Pathanamthitta District<br>(Approximate 20 kms. From<br>Pathanamthitta / Adoor). |
| b. Chandanappally Estate |   |   |
| c. Thannithode Estate    |   | Plantation Corporation of Kerala Ltd.,<br>Thannithode P.O., Via-Konni,<br>Pathanamthitta District<br>(Approximate 25 kms. from Pathanamthitta)              |
| d. Kallala Estate        | } | Plantation Corporation of Kerala Ltd.,<br>Kalady Planation P.O., Ernakulam Dist.,<br>(Approx. 30 kms from Angamaly)   |
| e. Adirappally Estate    |   |   |
| f. Perambra Estate       |   | Plantation Corporation of Kerala Ltd.,<br>Muthukadu.P.O.,<br>Via-Peruvannamuzhy, Kozhikode,<br>(Approx. 60 kms. from Kozhikode)                             |
| g. Nilambur Estate       |   | Plantation Corporation of Kerala Ltd.,<br>Pookkottupadam Road, Railway Station.P.O.,<br>Nilambur, Malappuram Dist.,   |

- h. Kasaragode Estate (Approx. 6 Kms. from Nilambur).  
Plantation Corporation of Kerala Ltd.,  
Muliya.P.O., Kasargode -670542

25) The last date and time of submission of the bid is **5 PM on 09/12/2021**. Tender should accompany the following:

- i. EMD equivalent to 1% of the total amount. Demand Draft for the same is to be scanned & submitted along with the tender and original Demand Draft should be produced at Purchase Department on or before **13/12/2021, 5.00 PM**.
- ii. Tender conditions duly signed in all pages in token of having accepted the same.
- iii. Sample with test report of the materials from Rubber Board/Recognized laboratory of Agricultural Department, Govt. of Kerala should submit on or before **13.12.2021, 5.00 PM**.

26) The tenders will be opened at **11 AM on 14/12/2021**, in the presence of intending tenderers and their authorized representatives, if present.

KOTTAYAM,  
24.11.2021

MANAGING DIRECTOR

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## SCHEDULE

### RAINGUARDING MATERIALS: (Low Density Polythene Film)

1. The Polythene Film supplied should be LDPE. The supply should be in Rolls of 250 Mtrs. and should conform to the following specifications:

Length	- 250 Mtrs.
Width	- 45 Cms.
Thickness	- 300 Gauge
Weight	- 8.000 Kgs. (without core if any)

2. The Film should be made out of fresh Virgin, Low Density Polythene Granules and also should conform to satisfactory manufacturing standard and workmanship. It should be free from cuts, lines opaqueness, foreign materials etc. and also free from other defects.
3. A tolerance of plus or minus 7% will however, be allowed in gauge.
4. The approximate quantity required is 4800 Rolls (38400 kgs approximate) is to be supplied to the following estates.

Kodumon	- 6425 kgs
Chandanappally	- 12931 „
Thannithode	- 1225 „
Kallala	- 4534 „
Adirappally	- 6205 „
Perambra	- 3600 „
Nilambur	- 1880 „
Kasaragode	- 1600 „

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**Total - 38400 Kgs**

5. **The quantity shown above are only approximate. The exact quantity will be intimated in the Purchase Order and the supplier is liable to supply the material as per the Purchase Order.**
  6. Entire quantity [Full quantity] should be supplied within the time stipulated in the Purchase Order.
  7. A specimen sample not less than 4 Mtrs in Length having the Gauge and width should be attached along with the tender with test result from a recognized lab. The required No. of sample Rolls of Polythene film should be given to the Head Office for sending the same to the concerned estates for verification with the bulk supply.
  8. Samples will be collected at random from 3% of the total No. of Rolls supplied to each estate. This will be tested at an outside testing facility to ensure the quality. The samples will be collected by the concerned Estate Managers. The supplier or his representative will be given opportunity to be present while taking samples. Corporation will have the discretion to distribute the total quantity to two or more Firm, if so found necessary.
  9. 50% of the cost of the material will be effected after getting the SR Notes from the estates confirming the verifiable physical attributes of the material. Balance 50% payment will be made after getting the satisfactory test report of the random samples.
  10. The rate per Kg of Polythene film should be quoted in the BOQ (Including GST & Other Charges).
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The tender conditions are accepted and attached with this duly signed in all pages.

Signature of the Tenderer :  
Name and Address (with Village, Taluk,  
District and Pin Code) :

Telephone No. & Fax No. :  
Date :  
E-mail ID :

1. Details of EMD :
2. Remarks :

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The tender conditions are accepted and attached with this duly signed in all pages.

Signature of the Tenderer :

Name and Address with Kara, village :  
Taluk and district :  
Telephone No. & Fax No. :  
Date :  
E-mail ID :

**PSE-R-16**

**SUPPLIER EVALUATION QUESTIONNAIRE**

<b>Sl.No.</b>	<b>Particulars</b>	<b>Supplier Details</b>
1	Name & Address of the Supplier	
2	Name of Proprietor/Managing Director	
3	Mobile No.	
4	Location of the Company	
5	Type of Ownership	
6	Item Manufacturing	
7	Annual Processing Capacity	
8	Annual Turn Over	
9	Infrastructure Details	
10	ISO/Quality Certificate Procured or Not	
11	Material Supplied to PCK Ltd.	
12	Year of Supply	
13	Name of Major Customers	
<i>Remarks :</i>		
		<b>Senior Asst./Admn.Officer</b>
Evaluated & Recommended		
		<b>Head of Department</b>